

## **Reminder to applicants for NCEES exams:**

### **New applicants -**

*(except for Structural Engineer applicants or those requesting a waiver of the fundamentals exam)*

Register directly with NCEES. You do not need to wait for approval of your application by the Board or notify the Board prior to registering for your NCEES exam(s). Once you pass the exam(s), submit the following form to the Board office:

[http://www.bpelsg.ca.gov/applicants/board\\_notification\\_form.pdf](http://www.bpelsg.ca.gov/applicants/board_notification_form.pdf)

### **Applicants re-taking an NCEES exam –**

If you are retaking a NCEES exam, you do **not** need to submit a refile application, a reexamination form, or in any other way notify the California Board that you need to retake the NCEES examination. To register with NCEES, log in to your MyNCEES account: <https://account.ncees.org/login>. You will need to register with NCEES once registration opens for their next administration of the examination.